

Adventure 4WD Club of WA – Trip Leader Responsibilities

1. Accepts responsibility for trip organisation and navigation. This includes:
Notifying the newsletter editor of trip details i.e. start time, meeting place, any special requirements.
These need to be in magazine at least 1 month prior to trip
2. Nominates TAIL END CHARLIE, and Scribe, to write the Trip report, and then Scribe is able to request his/her position in the convoy.
3. Advises trip requirements e.g. fuel, distance, special equipment, departure time, convoy order, stops etc.
4. Arranges carrying of SPECIAL EQUIPMENT, e.g. recovery gear from club property officer.
5. Checks CB operation.
6. Obtain list of drivers and convoy position number from Tail End Charlie.
7. Advises T.E.C of His/Her role.
8. Remind drivers of convoy procedures and the need to adhere to it.
9. Trip Leader has control of all matters, including choice of severity of trip terrain. If alternative routes around sever obstacles are not available, then prospective participants should be advised.